



# Exhibitor Application

## Exhibit Space

Each 10' x 10' display space receives: One (1) 8ft table, two (2) chairs, pipe & drape, WiFi, Exhibitor Name Badges and 100 attendee entrance tickets for you to distribute to your customers and prospects (*valued at \$5 each*). Premium booth spaces include end of isles and corner locations, please see the floorplan below for detailed information.

### PREMIUM SPACE (*Limited quantities*)

**Early Bird Pricing** (Until July 14<sup>th</sup>, 2017)

1<sup>st</sup> booth - 10' x 10' \$625

Add'l booth(s) - 10' x 10' \$500 (*each*)

### REGULAR SPACE

**Early Bird Pricing** (Until July 14<sup>th</sup>, 2017)

1<sup>st</sup> booth - 10' x 10' \$550

Add'l booth(s) - 10' x 10' \$425 (*each*)

### PREMIUM SPACE (*Limited quantities*)

**Regular Price** (As of July 15<sup>th</sup>, 2017)

1<sup>st</sup> booth - 10' x 10' \$725

Add'l booth(s) - 10' x 20' \$600 (*each*)

### REGULAR SPACE

**Regular Price** (As of July 15<sup>th</sup>, 2017)

1<sup>st</sup> booth - 10' x 10' \$625

Add'l booth(s) - 10' x 20' \$500 (*each*)

## Exhibitor Set-Up and Tear-Down

**Set-Up: Wednesday, October 11<sup>th</sup>, 2017**

All displays must be ready by 7:00pm on Wednesday, October 11<sup>th</sup>, 2017

**Set-Up Hours:** 9:00am to 7:00pm

**Tear-Down: Thursday, October 12<sup>th</sup>, 2017**

All displays must be gone by 9:00pm.

**Tear-Down Hours:** After the Carcass Competition Results to 9:00pm

**Show Hours: Thursday, October 12<sup>th</sup>, 2017**

**9:30am to 5:00pm**

**Carcass Competition**

**4:30pm to 5:00pm**

## Payment Policies

- Full payment, by cheque or credit card, is due with the application
- Cheques payable to: ***Vibrant Event Management***

## Cancellation and Refund Policy

If the exhibitor application is cancelled on or before **July 31, 2017**, **full refund will be received**. **Any cancellations after July 31, 2017**, there will be no refunds given.

## Security

Doors will be locked after set-up. Please ensure that valuables are secured or put away. Please use your discretion and err on the side of caution.



# Exhibitor Application

**Please complete all sections**

Show management will place all exhibitors. We will do our best to accommodate your choices; however, there is no guarantee. Premium spaces are highlighted and limited and all booths are booked on a first come first serve basis.

**Booth size:** \_\_\_\_\_ **Power:** Additional \$20 each (110 volt)  Yes OR  No

**Booth Choices:** please complete both options

1st Choice: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

**Forklift Required:**  Yes OR  No Approx. amount of time in 15 min increments: \_\_\_\_\_





# Exhibitor Application

Company Name: \_\_\_\_\_

Contact First & Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Type of Product Displayed: \_\_\_\_\_

Exhibit Space: 1<sup>st</sup> Booth = \_\_\_\_\_

Exhibit Space: Add'l Booth(s) = \_\_\_\_\_

Electrical Outlet (110 volt): \_\_\_\_ @ \$20.00 each = \_\_\_\_\_

Lunch Tickets: \_\_\_\_ @ \$12.00 each = \_\_\_\_\_

Total Owing = \_\_\_\_\_

Payment via cheque (Please make cheque payable to **Vibrant Event Management** and include with your application)

Payment via credit card (Please note statement will reflect a charge from **Vibrant Event Management**)

Visa     Mastercard     American Express

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CSC: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Card Holder Signature: \_\_\_\_\_

I, hereby apply for exhibit space to the Alberta Livestock Expo on Thursday, October 12, 2017, at Exhibition Park, Lethbridge Alberta. I have read the exhibitor information in this application package and agree to the rules & regulations. I understand that this is an application and that final approval rests with show management of the Alberta Livestock Expo.

Signature: \_\_\_\_\_

**Please complete and return this application to:**

**Mail:** Alberta Livestock Expo c/o Lisa Doyle 19 Everglen Manor SW Calgary, Alberta T2Y 5G2 **OR**

**Fax:** 1-855-631-0286 **OR** **Email:** [lisa@vibranteventmanagement.ca](mailto:lisa@vibranteventmanagement.ca)

Please contact me regarding sponsorship opportunities